

# GAME RESCHEDULE/CANCELLATION POLICY

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## SAND SPRINGS SOCCER CLUB WEST SIDE ALLIANCE SOCCER CLUB

1. Game reschedules or game cancellation requests shall be made in written form, via email, directly to the Sand Springs Soccer Club/West Side Alliance Soccer (hereafter referred to as "Club") Field Scheduler.
2. While every reasonable attempt will be made to accommodate all written reschedule or cancellation requests; it should be understood, this is only a request, until confirmed back via email from the Field Scheduler. It should be understood,
  - a. There shall be no guarantee, expected or implied, of accommodation until the team representatives have received confirmation via email correspondence from the Club's Field Scheduler.
  - b. The correspondence shall begin as outlined in Paragraphs 3, 4 and 5 below from the Coach/Manager.
  - c. All correspondence shall include representatives of both teams acknowledging the agreement of reschedule or cancellation, with proposed date(s) for consideration of reschedule.
  - d. Confirmation shall include date and time of the rescheduled game, and notification as to whether Referee fees are owed as outlined in Paragraph 5 (a)(b)(c).
3. For games scheduled at River City or West Bank complexes between inter-club teams, it will be the responsibility of the team making the reschedule request to notify the Field Scheduler, only after both coaches have agreed to reschedule the game.
4. For games scheduled at River City or West Bank complexes that are between a SSSC/WSA Club Home team and a visiting club team, it will be the responsibility of the Home team's Coach/Manager to submit a reschedule request to the Field Scheduler, only after both coaches have agreed to reschedule the game.
  - a. If this agreement cannot be achieved amicably between coaches/managers, they must include the Field Scheduler via email to detail the circumstances of the request.
  - b. These circumstances will be considered by designated SSSC/WSA Club Officials and a binding determination reported to both teams.
5. All reschedule requests and/or game cancellations must be submitted to the Field Scheduler **seven (7) days prior to** the scheduled game date and time.
  - a. Failure to make the notification/submission of your reschedule request **seven (7) days prior to** game date and time will result in full referee fees owed to the referee crew scheduled for the date and time of the original game.
  - b. The team/club which has made the notification/request **after the seven (7) day period stipulated** shall be responsible for the referee fees of that scheduled game.

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- c. Should referee fees not be paid by the date of the original scheduled game date and time, then all future games for this team/club will be suspended at River City or West Bank complex until this referee payment requirement is satisfied.
6. Coaches/Managers of the Home and Visiting teams shall communicate and submit three (3) proposed dates in written form to the Scheduler for consideration.
  - a. The Scheduler will give consideration to the proposed dates and times. Upon review of the current field and game schedule, the Scheduler will either approve or deny.
  - b. If denied, the Scheduler will submit alternate open dates to the Coach/Manager of both teams for their consideration.
  - c. The Scheduler shall be only be obligated to three (3) attempts in total to reach an agreed upon date before turning the matter over to designated SSSC/WSA Club officials for a binding determination.
7. A game which has been rescheduled once will not be allowed more than one (1) additional reschedule; regardless of which team makes the second reschedule request.
  - a. Failure to play the second re-scheduled game will result in a determination of forfeiture by the team requiring the last reschedule.
  - b. The Club's determination of forfeiture will be submitted to the Games and Disciplinary Committee of the State Association governing the league with the details for the committee's final determination.
  - c. Any appeal by either team of SSSC/WSA Club's policy shall be made to the appropriate State Association governing the league.
  - d. The determination of the Games and Disciplinary Committee of the State Association for the league will be binding upon all parties.
8. Cancellation of a game within twenty-four (24) hours will result in forfeiture by the 'canceling team'.
  - a. Extenuating circumstances may be submitted for consideration by designated club officials, however, any consideration given will not waive the responsibility of the 'canceling team' to pay the referee fees with the same stipulations as outlined in 5(a)(b)(c)
  - b. A determination and/or recommendation shall be submitted to the Games and Disciplinary Committee of the State Association governing the league.
  - c. Cancellation of the game within twenty four (24) hours at USSF club will make the 'canceling team' subject to that Club's policies regarding reschedule, cancellation and referee fees owed.
  - d. Sand Springs Soccer Club and West Side Alliance Soccer Club supports the written and posted policy of any USSF Club, just as we expect the support of our fellow clubs in matters of policy within our complex(es).

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9. Cancellation or 'No Show' on the 'day of' the scheduled game is strictly prohibited and will not be tolerated by Sand Springs Soccer Club and/or West Side Alliance Soccer Club of either the Home Club team or visiting team.
  - a. For extenuating circumstances to apply, the situation must be 'grave and verifiable'. However, no explanation offered will waive the responsibility of the 'cancelling team' to pay the referee fees with the same stipulations as outlined in 5(a)(b)(c)
  - b. Nor will it be condoned or tolerated from our Club teams when visiting other Club complexes. Sand Springs Soccer Club and/or West Side Alliance Soccer Club will not tolerate representation in this manner at Home or Away.
  - c. A Determination of Forfeiture shall be submitted to the Games and Disciplinary Committee of the State Association governing the league.
  - d. Cancellation or 'No Show' on the day of at any USSF club will make the 'canceling team' subject to that Club's policies regarding reschedule, cancellation and referee fees owed.
  - e. Sand Springs Soccer Club and West Side Alliance Soccer Club supports the written and posted policy of any USSF Club, just as we expect the support of our fellow clubs in matters of policy within our complex(es).
  - f. Additionally, should any SSSC/WSA Club team Cancel or 'No Show' on the day of competition, and the extenuating circumstances are determined to be unacceptable or unreasonable by designated Club officials, the Coach will likely face internal discipline measures.
  
10. State Associations governing the leagues in the State of Oklahoma offer broad guidelines as to the reschedule and cancellation policies. However, the policies are typically left to the individual Clubs to administer as they know best what will meet the needs of their organization, complex, league and administration.
  - a. All Club Members need to be aware that your team is subject to the reschedule policies of the host club when attempting to reschedule or cancel a game.
  - b. You are encouraged and expected to make every reasonable and amicable attempt to coordinate dates that work for both teams.

[End of Reschedule Policy Document]